

3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
4. If you are the applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are the service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email your appeal to appeals@sl.universalservice.org. USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to USAC by fax, fax your appeal to (973) 599-6542.

To submit your appeal to USAC on paper, send your appeal to:

Letter of Appeal
Schools and Libraries Division - Correspondence Unit
100 South Jefferson Road
P.O. Box 902
Whippany, New Jersey 07981

While we encourage you to resolve your appeal with USAC first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted in the Reference Area of our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

NOTICE ON RULES AND FUNDS AVAILABILITY

An applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division
Universal Service Administrative Company

A GUIDE TO THE FUNDING COMMITMENT REPORT

A report for each funding request in your application is attached to this letter. We are providing the following definitions for the items in that report.

FORM 471 APPLICATION NUMBER: The unique identifier assigned to a Form 471 application by USAC.

FUNDING REQUEST NUMBER (FRN): A Funding Request Number is assigned by USAC to each Block 5 of your Form 471. This number is used to report to applicants and service providers the status of individual funding requests submitted.

FUNDING STATUS: Each FRN will have one of the following statuses:

1. "Funded" - the FRN is approved for support. The funding level will generally be the level requested unless USAC determined during the application review process that some adjustment is appropriate.
2. "Not Funded" - the FRN is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for the Funding Year was insufficient to fund all requests.
3. "As Yet Unfunded" - a temporary status assigned to an FRN when USAC is uncertain at the time the letter is sent about whether sufficient funds exist to make commitments for requests for Internal Connections Other than Basic Maintenance or Basic Maintenance of Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and with an "As Yet Unfunded" status on your Internal Connections requests. You would receive one or more subsequent letters regarding the funding decisions on your Internal Connections requests.

CATEGORY OF SERVICE: The type of service ordered from the service provider, as shown on your Form 471.

FORM 470 APPLICATION NUMBER: The Form 470 Application Number associated with this FRN from Block 5, Item 12 of the Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by USAC to service providers seeking payment from the Universal Service Fund Programs. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider, if a contract number was provided on your Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes, if a Billing Account Number was provided on your Form 471.

SERVICE START DATE: The Service Start Date for this FRN from Block 5, Item 19 of your Form 471.

CONTRACT EXPIRATION DATE: The Contract Expiration Date for this FRN from Block 5, Item 20b of your Form 471, if a contract expiration date was provided on your Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a for "site specific" FRNs only.

NUMBER OF MONTHS RECURRING SERVICE PROVIDED IN FUNDING YEAR: The number of months of service that has been approved for the funding year, for recurring services.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES: Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES: Annual eligible non-recurring charges approved for the funding year.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY USAC: The discount rate that USAC approved for this service.

FUNDING COMMITMENT DECISION: The total amount of funding that USAC has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that both you and your service provider recognize that USAC should be invoiced and that disbursement of funds will be made only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry provides an explanation of the amount in the "Funding Commitment Decision."

FCDL DATE: The date of this Funding Commitment Decision Letter (FCDL).

WAVE NUMBER: The wave number assigned to FCDLs issued on this date.

LAST ALLOWABLE DATE FOR DELIVERY AND INSTALLATION FOR NON-RECURRING SERVICES: The last date approved by the FCC for delivery and installation of eligible non-recurring services (e.g., equipment). (The last allowable date for delivery and installation of recurring services is always the last day of the fund year, that is, June 30, 2007 for Funding Year 2006.)

**Schools and Libraries Universal Service Program
Services Ordered and Certification Form 471
Application Display**

Refresh Page

Close Print Preview

Block 1: Billed Entity Information

Applicant's Form Identifier:
INTERN0506

471 Application Number: 450636

Cert. Postmark Date:

Out of Window Letter Date:

Funding Year: 07/01/2005 - 06/30/2006

Form Status: INCOMPLETE

Billed Entity Number:
125913

RAL Date:

Name: EASTON AREA PUBLIC LIBRARY
Address: 515 CHURCH STREET
City: EASTON **State:** PA **Zip:** 18042
Phone: 610-258-2917 **Ext:**
Fax: 610-253-2231

Contact Name: Susan M. Gardner
Address: 515 CHURCH STREET
City: EASTON **State:** PA **Zip:** 18042
Contact Phone: 610-258-2917 **Ext:**
Contact Fax: 610-253-2231 **Ext:**
E-mail: susang@eastonpl.org
Contact Mode: PHONE
Alternate Contact Info.:

Type of Application: LIBRARY

Ineligible Orgs: N

Block 2: Impact of Services Ordered on Schools

NOT APPLICABLE AS THIS APPLICATION IS FOR LIBRARY

Block 3: Impact of Services Ordered on Libraries

Number of library patrons to be served: 57848

SERVICE DESCRIPTION	BEFORE ORDER	AFTER ORDER
NO DATA		

Security code # 49059

Block 4: Worksheets

Worksheet B No: 641628

Library Outlets/Branches: 3

Sum. Discount (Sum. Column 4):

Shared Discount: 50%

150

1. Library Name: EASTON AREA PUBLIC LIBRARY FSCS: PA 0292 002

2. Entity Number: 125913

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT

4. Discount: 50%

1. Library Name: PALMER BRANCH LIBRARY FSCS: PA 0292 003

2. Entity Number: 19103

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT

4. Discount: 50%

1. Library Name: SOUTH SIDE BRANCH LIBRARY FSCS: PA 0292 004

2. Entity Number: 19092

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT

4. Discount: 50%

Block 5: Discount Funding Request(s)

FRN: 1238897		FCDL Date:	
10. Original FRN: 0			
11. Category of Service: Internet Access		12. 470 Application Number: 812730000507147	
13. SPIN: 143010240		14. Service Provider Name: US LEC COMMUNICATIONS INC.	
15a. Non-Contracted tariffed/Month to Month Service: N		15b. Contract Number: 129133	
15c. Covered under State Master Contract: N		15d. FRN from Previous Year: 0	
16a. Billing Account Number: 0000045328		16b. Multiple Billing Account Numbers?: N	
17. Allowable Contract Date: 12/02/2004		18. Contract Award Date: 12/29/2004	
19a. Service Start Date: 07/01/2005		19b. Service End Date:	
20. Contract Expiration Date: 06/30/2006			
21. Attachment #: intern0506		22. Block 4 Worksheet No.: 641628	
23a. Monthly Charges: \$1,799.80		23b. Ineligible monthly amt.: \$.00	
23c. Eligible monthly amt.: \$1,799.80		23d. Number of months of service: 12	
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$21,597.60			
23f. Annual non-recurring (one-time) charges: \$.00		23g. Ineligible non-recurring amt.: \$.00	
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$0.00			

FCC Form 471

Do not write in this area.

Appro

**Schools and Libraries Universal Service
Description of Services Ordered and Certification Form 471****Estimated Average Burden Hours per Response: 4 hours**

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them. The Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (You can also file online at www.sl.universalservice.org)
The instructions include information on the deadlines for filing this application.

Applicant's Form Identifier

(Create your own code to identify THIS form 471) **INTERN0607**

Form 471 Application#

(To be assigned by administrator)

498298**Block 1: Billed Entity Information** (The "Billed Entity" is the entity paying the bills for the service listed on this form.)

1 a Name of Billed Entity **EASTON AREA PUBLIC LIBRARY**

2 a Funding Year: July 1, **2006 Through June 30: 2007** Billed Entity Number: **125913**

4 a Street Address, P.O. Box, or Routing Number **515 CHURCH STREET**

City **EASTON**

State **PA**

Zip Code **18042**

b Telephone Number **610-258-2917**

c Fax Number **610-253-2231**

5 a Type of Application

- ☐ Individual School (individual public or non-public school)
☐ School District (LEA; public or non-public [e.g. diocesan] local district representing multiple schools)
☒ Library (including library system, library outlet/branch or library consortium as defined under LSTA)
☐ Consortium ☐ Check here if any members of this consortium are ineligible or non-governmental entities

6 Contact Person's Name **Susan M. Gardner**

First, if the Contact Person's Street Address is the same as in Item 4, check this box. ☐ If not, please complete the entries for the Street A

b Street Address, P.O. Box, or Routing Number **515 CHURCH STREET**

City **EASTON**

State **PA**

Zip Code **18042**

☐ **c** Telephone Number **610-258-2917**

☐ **d** Fax Number **610-253-2231**

☒ **e** E-mail Address **susang@eastonpl.org**

f Holiday/vacation/summer contact information

Page 1 of 7



FCC Form 471 - Nov

Entity Number	<u>125913</u>	Applicant's Form Identifier	<u>INTERN0607</u>
Contact Person	<u>Susan M. Gardner</u>	Phone Number	<u>610-258-2917</u>

This information will facilitate the processing of your applications. Please complete all rows that apply to services for which you are requesting discount information on the FIRST Form 471 you file, to encompass this and all other Forms 471 you will file for this funding year. You need not complete this information on subsequent Forms 471. Provide your best estimates for the services ordered across ALL of your Forms 471.

Schools/school districts complete Item 7. Libraries complete Item 8. Consortia complete Item 7 and/or Item 8.

Block 2: Impact of Services Ordered on Schools

NOT APPLICABLE AS THIS APPLICATION IS FOR LIBRARY

Block 3: Impact of Services Ordered on Libraries

IF THIS APPLICATION INCLUDES LIBRARIES...

BEFORE ORDER

AFTER ORDER

7a Number of students to be served

NO DATA

Worksheet B No: 729869 Library Outlets/Branches: 3
Sum. Discount (Sum. Column 4): 150 Shared Discount: 50%

1. Library Name: EASTON AREA PUBLIC LIBRARY FSCS: PA 0292 002

2. Entity Number: 125913

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT 4. Discount: 15%

1. Library Name: PALMER BRANCH LIBRARY FSCS: PA 0292 003

2. Entity Number: 19103

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT 4. Discount: 15%

1. Library Name: SOUTH SIDE BRANCH LIBRARY FSCS: PA 0292 004

2. Entity Number: 19092

3. School District where library outlet/branch is located: EASTON AREA SCHOOL DISTRICT 4. Discount: 15%

Block 5: Discount Funding Request(s)

FRN: 1371959 FCDL Date:	
10. Original FRN:	
11. Category of Service: Internet Access	12. 470 Application Number: 812730000507147
13. SPIN: 143010240	14. Service Provider Name: US LEC COMMUNICATIONS INC.

15a. Non-Contracted tariffed/Month to Month		15b. Contract Number: 129133	
Service: N			
15c. Covered under State Master Contract: N		15d. FRN from Previous Year: 1238897	
16a. Billing Account Number: 0000045328		16b. Multiple Billing Account Numbers?: N	
17. Allowable Contract Date: 12/02/2004		18. Contract Award Date: 12/29/2004	
19a. Service Start Date: 07/01/2006		19b. Service End Date:	
20. Contract Expiration Date: 12/29/2007			
21. Attachment #: internet0607		22. Block 4 Worksheet No.: 729869	
23a. Monthly Charges: \$3,362.24		23b. Ineligible monthly amt.: \$.00	
23c. Eligible monthly amt.: \$3,362.24		23d. Number of months of service: 12	
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$40,346.88			
23f. Annual non-recurring (one-time) charges: \$.00		23g. Ineligible non-recurring amt.: \$.00	
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$0.00			
23i. Total program year pre-discount amount (23e + 23h): \$40,346.88			
23j. % discount (from Block 4): 50			
23k. Funding Commitment Request (23i x 23j): \$20,173.44			

Block 6: Certifications and Signature

Application ID:498298

Do not write in this area.

Entity Number	<u>125913</u>	Applicant's Form Identifier	<u>INTERN0607</u>
Contact Person	<u>Susan M. Gardner</u>	Phone Number	<u>610-258-2917</u>

Block 6: Certifications and Signature

24. ☒ I certify that the entities listed in Block 4 of this application are eligible for support because they are: (check one or both)
- a. ☐ schools under the statutory definitions of elementary and secondary schools found in the **No Child Left Behind Act of 2001, 20 U.S.C. Secs. 7801(18) and (38)**, that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or
- b. ☒ libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools including, but not limited to elementary, secondary schools, colleges, or universities
25. ☒ I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal – Funding Year 2006-2007

November 17, 2006

Susan M. Gardner
Easton Area Public Library
515 Church Street
Easton, PA 18042-3587

Re: Applicant Name: EASTON AREA PUBLIC LIBRARY
Billed Entity Number: 125913
Form 471 Application Number: 498298
Funding Request Number(s): 1371959
Your Correspondence Dated: September 28, 2006

After thorough review and investigation of all relevant facts, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) has made its decision in regard to your appeal of USAC's Funding Year 2006 Funding Commitment Decision Letter for the Application Number indicated above. This letter explains the basis of USAC's decision. The date of this letter begins the 60 day time period for appealing this decision to the Federal Communications Commission (FCC). If your Letter of Appeal included more than one Application Number, please note that you will receive a separate letter for each application.

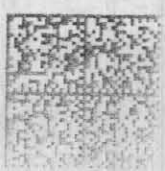
Funding Request Number(s): 1371959
Decision on Appeal: **Denied**
Explanation:

- Upon thorough review of the appeal letter and relevant documents, USAC has determined that, the contract expiration date on Form 471 Number 498298 for FRN 1371959 changed from what was reported on the previous year's 471. As a result, on June 27, 2006 USAC made a request for additional information from the applicant, including copies of signed and dated contracts. In the response provided to USAC on July 6, 2006, the applicant provided contracts that were not signed and dated by both parties. Therefore, USAC has determined that, at the time you submitted your Form 471 application, you did not have a signed contract in place with your service provider. FCC Rules state that a contract must be signed and dated by both parties. In this case, you have not demonstrated that you have complied with FCC Rules; therefore, the appeal is denied.

EASTON AREA PUBLIC LIBRARY
515 CHURCH STREET
EASTON, PA 18042-3587



7000 0520 0021 0334 4782



POSTAGE
\$ 0.00
00-542919 D
RETURNED FROM ZIP

FCC

Office of the Secretary

445 12th Street, SW

Room TW-A335

Washington DC 20554

Route
Tina
Delivery Point
TW-B204
12/28/06
10:15:24
OMD
PO#
Sdr EASTON AREA PUBLIC L
70000520002103344782
M102004YMR

RECEIVED & INSPECTED
DEC 28 2006
FCC - MAIL ROOM